



Office of the  
Board of Assessors

MEETING MINUTES OF THE BOARD OF ASSESSORS

Wednesday, January 10<sup>th</sup>, 2024  
4:08 p.m.  
Selectmen's Meeting Room  
REGULAR SESSION

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2024 FEB - 8 P 2:53

**In Attendance:** Robert Brown, Chairman; Matthew Lopes, Member; Liberio Soares, Member; Kelly Koska, Principal Assessor & Nicole Peckham, Administrative Assistant

The meeting was opened at 4:08 p.m. with a motion made by Mr. Soares and was seconded by Mr. Lopes.

The next meeting of the Board of Assessor's will be on Wednesday, February 7<sup>th</sup>, 2024 at 4 p.m. in the 1<sup>st</sup> Floor Conference Room.

The Board voted to accept the minutes for approval of December 13<sup>th</sup>, 2023 Open and Executive Session, with a motion made by Mr. Lopes and seconded by Mr. Soares.

**Agenda Topics:**

New Business

1. Kelly reminded all taxpayers that the FY 2024 Actual Real Estate and Personal Property tax bills were mailed out on January 1<sup>st</sup>, 2024. The third quarter payment is due February 1<sup>st</sup>, 2024 and fourth quarter payment is due May 1<sup>st</sup>, 2024.
2. Kelly also reminded all taxpayers that now is the time to apply for an abatement on the FY 2024 Real Estate and Personal Property is now through February 1<sup>st</sup>, 2024. Applications are available in the Assessor's Office or online.

3. The next Board of Assessors meeting will be Wednesday, February 7<sup>th</sup>, 2024 at 4:00 p.m. in the 1<sup>st</sup> Floor Conference Room.

**Old Business:**

No Old Business

Mr. Brown announced that he is commencing the Open Session and will go into Executive Session. The Board will reconvene in Open Session.

The Board ended Open Session at 4:10 p.m. with a motion made by Mr. Soares and seconded by Mr. Lopes.

The Board returned to Open Session at 4:22 p.m. with a motion made by Mr. Soares and seconded by Mr. Lopes.

The Board reviewed and discussed FY 2024 RE Personal Exemption applications. They voted to accept all repeat applicants. A motion was made by Mr. Lopes and seconded by Mr. Soares.

The Board reviewed and discussed all FY 2025 Chapter 61A/61B applications. They voted to accept all of these applications. A motion was made by Mr. Lopes and seconded by Mr. Soares.

The meeting ended at 4:24 p.m. with a motion made by Mr. Lopes and seconded by Mr. Soares.

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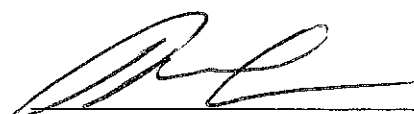
**Items to Sign:**

1. Meeting Minutes December 13<sup>th</sup>, 2023 - Open and Executive Session
2. MV Abatements – December 2023
3. Senior Work-Off Abatements – December 2023
4. FY 2024 Personal Exemption applications
5. FY 2025 Chapter 61A/61B applications
6. End of Month RE Exempted – December 2023
7. End of Month RE CPA Exempted – December 2023
8. FY 2024 Warrants:
  - Fiscal 2024 – RE Taxes Warrant
  - Fiscal 2024 – RE CPA Warrant
  - Fiscal 2024 – PP Taxes Warrant
  - Fiscal 2024 – Betterment Privilege Fee Warrant
  - Fiscal 2024 – Sewer Tie In Betterment Warrant
  - Fiscal 2024 – Phase II Sewer Betterment Warrant
  - Fiscal 2024 – Phase III Sewer Betterment Warrant

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Robert Brown, Chairman

  
Liberio Soares, Member

  
Matthew Lopes, Member



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**Board of Assessors**

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MEETING MINUTES OF THE BOARD OF ASSESSORS  
Wednesday, January 10<sup>th</sup>, 2024  
4:10 p.m.  
EXECUTIVE SESSION

**In Attendance:** Robert Brown, Chairman; Matthew Lopes, Member; Liberio Soares, Member; Kelly Koska, Principal Assessor & Nicole Peckham, Administrative Assistant

The meeting was opened at 4:10 p.m. with a motion made by Mr. Soares and was seconded by Mr. Lopes.

1. The Board discussed FY 2024 RE Personal Exemptions, both new and repeat applicants. They voted to approve the following applicants:  
17D-1      41C-2      22a-2
2. The Board also discussed FY 2024 RE & PP Abatement Applications. They voted to approve these applications.  
Real Estate-4      Personal Property-2

**Pursuant MGL Chapter 59 Section 60:** Applications for abatement or exemption under this chapter shall, be open only to the inspection of the assessors, the commissioner, the deputies, clerks and assistants of either the assessors or the commissioner and such other officials or designated private auditors of the commonwealth or of its political subdivisions as may have occasion to inspect such applications in the performance of their official, contractual or designated duties; provided, however, that nothing in this section shall prevent a person who submitted that information, or his designated representative, from inspecting or being provided a copy of the submission upon request.

**Pursuant MGL Chapter 4 Section 7 clause 26:** referencing the definition of public records from this statute.

The following is the list of parcels voted on and approved:

- Personal Exemption Applications

- 19-24.25A
- 18-79
- 17-43
- 18-20D
- 25-174

- Abatement Applications

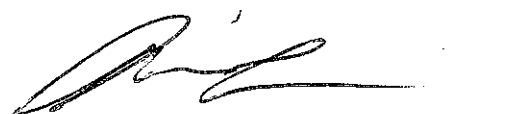
- 16-48
- 19-38.38A.38E
- 8-25B
- 9-1B
- PP Account 866
- PP Account 1246

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A motion to close Executive Session and return into Open Session at 4:22 p.m. was made by Mr. Soares and was seconded by Mr. Lopes.

  
Robert Brown, Chairman

  
Liberio Soares, Member

  
Matthew Lopes, Member