

AGREEMENT
Between
TOWN of ACUSHNET
And
HEATHER CHEW

This contract made this 1st day of July, 2022, between the Board of Selectmen of the Town of Acushnet hereinafter called the "Selectmen" and Heather Chew, the Council on Aging Director and Program Coordinator hereinafter called the "Director/Program Coordinator", with an original date of hire of June 22, 2009 and re-hire date of October 23, 2017.

1. The Director is hereby appointed as Director of the Council on Aging and also Program Coordinator for the Town of Acushnet for the period of one year, beginning July 1, 2022, and ending June 30, 2023.
2. The Director/Program Coordinator shall be paid hourly at a rate of Thirty-Three Dollars and Sixty-Three Cents (\$33.63) per hour based on a Thirty-Five (35) hour expected work week, payable in bi-weekly installments. It is expressly agreed and understood that this salary shall be reviewed on or before May 1st of each year during the term of this contract for the purpose of determining the adequacy of the Director/Program Coordinator's compensation subject to appropriation and Town Meeting vote.
3. The Director/Program Coordinator shall not be removed from office during this contract except for just cause, in which event appropriate advance notice shall be provided to the Director/Program Coordinator and she shall be entitled prior removal to a hearing before the Selectmen.
4. The Director/Program Director shall be entitled to participate in all medical and retirement insurance plans of the Town and / or Bristol County, and the Town shall participate in said programs to the same extent as it does for other employees.
5. The Director/Program Coordinator shall be entitled to all other benefits available to other Town employees including but not limited to, paid holidays, jury pay, funeral leave and longevity pay, all as stated in the AFSCME Clerical Union Contract.
6. The Director/Program Coordinator shall be entitled to Twenty- Two (22) vacation days. Vacation shall be scheduled as not to interrupt the normal flow of business within the Council on Aging. Vacation time must be approved by the Town

Administrator and the Board of Selectmen. No more than two (2) consecutive weeks will be allowed.

7. The Director/Program Coordinator shall be entitled to Three (3) Personal Days per year, which shall be utilized during the year in which the entitlement is generated.
8. All vacation days and or personal days are to be used by the Director/Program Coordinator by June 30th of each year. The Director/Program Coordinator may carry over up to Five (5) days vacation into the next year if she was unable to utilize those days due to on and off the job circumstances beyond the Director/Program Coordinator's control with the approval of the Town Administrator and the Board of Selectmen.
9. The Director/Program Coordinator shall have Fifteen (15) sick days per year accumulation up to One Hundred Fifty (150) days, with no buy back provision.
10. If any paragraph or part of this contract is invalid, it shall not affect the remainder of said contract, which shall be binding and effective against all parties.

In witness whereof, the parties have hereunto signed and sealed this contract this day of July, 2022.

Town of Acushnet

David E. Wojnar, Chairman

Kevin Gaspar, Sr., Member

Robert Hinckley, Member
Acushnet Board of Selectmen

Heather Chew

Heather Chew, Council on Aging Director/Program Coordinator