



Office of the
Board of Assessors

MEETING MINUTES OF THE BOARD OF ASSESSORS

Wednesday, December 13th, 2023

4:09 p.m.

Selectmen's Meeting Room
REGULAR SESSION

RECEIVED
2024 JAN 11 P 12:50

In Attendance: Robert Brown, Chairman; Matthew Lopes, Member; Liberio Soares, Member; Kelly Koska, Principal Assessor & Nicole Peckham, Administrative Assistant

The meeting was opened at 4:09 p.m. with a motion made by Mr. Soares and was seconded by Mr. Lopes.

The next meeting of the Board of Assessor's will be on Wednesday, January 10th, 2024 at 4 p.m. in the Selectmen's Meeting Room.

The Board voted to accept the minutes for approval of November 3rd, 2023 Open and Executive Session, and November 9th, 2023 Open Session, with a motion made by Mr. Lopes and seconded by Mr. Soares.

Agenda Topics: New Business

1. Kelly discussed that the FY 2024 tax rates have been ratified. There was a 135% tax shift from last year, making the Residential tax rate \$11.41 and Commercial, Industrial, Personal Property tax rate \$16.13 per \$1,000.00 of value.
2. Kelly notified The Board that the FY 2024 Real Estate and Personal Property tax commitments are currently in process. The tax bills are typically mailed out on January 1st. Kelly reminded everyone that there are two bills in this one mailing, one

for FY 2024 Quarter 3, due on February 1st, 2024, and one for FY 2204 Quarter 4, due on May 1st, 2024.

3. Kelly reminded taxpayers that the abatement period for the FY 2024 Real Estate and Personal Property taxes is January 1st through February 1st, 2024. Applications will be available in the Assessor's Office.
4. Kelly also reminded taxpayers that the Real Estate Personal Exemption application deadline is April 1st, 2024.
5. The Board reviewed a parcel for Right of First Refusal recommendation. The parcel is currently in Chapter 61 and is Map 23 Lot 1. The Board discussed how the parcel is in a very nice location and could be beneficial for Town use. The Board voted to have the Board of Selectmen consider this parcel for purchase. A motion was made by Mr. Soares and seconded by Mr. Lopes.
6. The next Board of Assessors meeting will be Wednesday, January 10th, 2024 at 4:00 p.m.

Old Business:

No Old Business

Mr. Brown announced that he is commencing the Open Session and will go into Executive Session. The Board will reconvene in Open Session.

The Board ended Open Session at 4:16 p.m. with a motion made by Mr. Lopes and seconded by Mr. Soares.

The Board returned to Open Session at 4:21 p.m. with a motion made by Mr. Lopes and seconded by Mr. Soares.

The Board reviewed and discussed FY 2024 RE Personal Exemption applications. They voted to accept all repeat applicants. A motion was made by Mr. Soares and seconded by Mr. Lopes.


The Board reviewed and discussed all FY 2025 Chapter 61A/61B applications. They voted to accept all of these applications. A motion was made by Mr. Soares and seconded by Mr. Lopes.

The meeting ended at 4:23 p.m. with a motion made by Mr. Lopes and seconded by Mr. Soares.


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Items to Sign:

1. Meeting Minutes November 3rd, 2023 - Open and Executive Session & November 9th, 2023 - Open Session
2. MV Abatements – November 2023
3. MV Warrant – 2023 Commitment 6
4. FY 2024 Personal Exemption applications
5. FY 2025 Chapter 61A/61B applications


Robert Brown, Chairman


Liberio Soares, Member


Matthew Lopes, Member

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Office of the
Board of Assessors

MEETING MINUTES OF THE BOARD OF ASSESSORS
Wednesday, December 13th, 2023
4:16 p.m.
EXECUTIVE SESSION

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2024 JAN 11 P 12:57

In Attendance: Robert Brown, Chairman; Matthew Lopes, Member; Liberio Soares, Member; Kelly Koska, Principal Assessor & Nicole Peckham, Administrative Assistant

The meeting was opened at 4:16 p.m. with a motion made by Mr. Lopes and was seconded by Mr. Soares.

1. The Board discussed FY 2024 RE Personal Exemptions, both new and repeat applicants. They voted to approve the following applicants:
17D-2 41C-2 37A-1
2. The Board also discussed FY 2025 Chapter 61A and 61B applications, and voted to approve the following:
61A-2 61B-1

Pursuant MGL Chapter 59 Section 60: Applications for abatement or exemption under this chapter shall, be open only to the inspection of the assessors, the commissioner, the deputies, clerks and assistants of either the assessors or the commissioner and such other officials or designated private auditors of the commonwealth or of its political subdivisions as may have occasion to inspect such applications in the performance of their official, contractual or designated duties; provided, however, that nothing in this section shall prevent a person who submitted that information, or his designated representative, from inspecting or being provided a copy of the submission upon request.

Pursuant MGL Chapter 4 Section 7 clause 26: referencing the definition of public records from this statute.

The following is the list of parcels voted on and approved:


- Personal Exemption Applications
 - 12-152
 - 25-98
 - 25-344
 - 15-226
 - 19-172

- Chapter Applications
 - 7-29A
 - 7-30
 - 3-1
 - 3-1A
 - 3-2
 - 17-24C

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A motion to close Executive Session and return into Open Session at 4:21 p.m. was made by Mr. Lopes and was seconded by Mr. Soares.


Robert Brown, Chairman


Liberio Soares, Member


Matthew Lopes, Member